

CHAUTAUQUA BAZAAR

Saturday, June 25th, 2022

250 South 4th St., Wytheville, VA 24382



APPLICATION FORM

Booth Name _____

Vendor Name _____

Website _____

Address _____

Facebook Page/Instagram _____

City/State/Zip _____

Email _____

Telephone _____

Brief Description: _____

Special Requests: _____

BAZAAR BOOTHS *Please mark desired booth below.*

INDOOR BOOTH: 10' X 10' (\$85.00) Please mark if need electricity (*must bring own power strip; only available for wall booths*). *Vendor must supply tables and chairs*

OUTDOOR BOOTH: 10' X 10' (\$75.00) *Outdoor spaces are in a grassy area bordering the Community Center where indoor show is located. Vendor must supply tents, tables, and chairs. NO ELECTRICITY.*

LATE FEE (\$10.00) *Only include LATE FEE if applying after May 1, 2022. Please submit as a separate payment.*

AMOUNT ENCLOSED: _____ Please make check(s) payable to **Wythe Arts Council, Ltd** and submit with application.

Participants do hereby and hereafter agree to indemnify the Wythe Arts Council, Ltd. and the Chautauqua Bazaar of and from all manner of claim, damage suit, judgment, decree cost, expense, and injury, personal, or property whether or law or in equity arising out of the activities and display and related activities at the Chautauqua Bazaar, whether by applicant, its agent, customers, invitees or business visitors. Applicant further agrees that neither the Chautauqua Bazaar, nor the Wythe Arts Council, Ltd. shall be in any way, manner, or amount responsible for the theft, damage, or destruction to applicant's merchandise or equipment on site, howsoever arising.

EXHIBITS CANNOT BE REMOVED UNTIL 6:00 P.M. ON SATURDAY, JUNE 25th.

I agree to abide by all Rules and Regulations set forth in this Chautauqua Bazaar application. I agree to consider this application a commitment to show and realize that no refunds will be made for cancellation after acceptance.

Signature _____ Date _____

Payment **MUST** accompany application.

Please make checks payable to: Wythe Arts Council, Ltd.

DEADLINE – May 1, 2022, Applications may be accepted after deadline if space is available; please include added \$10 fee, separate check if applying after May 1.

Please enclose application and payment to:
Chautauqua Bazaar
c/o Randy Pugh
3454 Poplar Camp Rd
Hillsville VA, 24343

Contact chautauqua.bazaar@gmail.com with questions.

KEEP A COPY FOR YOUR RECORDS & INFORMATION

The Chautauqua Bazaar - Saturday, June 25th, 2022, from 10am – 6pm at the 4th Street Civic center located at 250 South 4th St., Wytheville, VA 24382.

RULES

- Booth spaces are non-transferable. Shared booths are permitted.
- Booth spaces are 10' x 10'; your booth shall not exceed the 10' x 10' space provided (this includes tent legs/stakes, tables, displays)
- A limited number of spaces are available. Early application is encouraged to secure your space.
- All exhibitors are expected to be in attendance to manage their displays.
- All vendors must supply tables and chairs.
- All sales will be conducted between the artist and the purchaser. Artists are responsible for collecting, paying, and remitting Virginia Sales Tax of 5.3%.
- If outlets are needed, please specify (they are only available at wall spaces).
- You must only bring items consistent with the application description.
- **Set Up hours: Friday, June 24th, 5 – 9 pm and Saturday, June 25th, 7 - 10 am**
- All booths must remain open during the specified hours of the Chautauqua Bazaar (Saturday, 10 am – 6 pm)

APPLICATION PROCEDURES

- All applications must be completed and signed.
- Booth fees are \$85/indoor; \$75/outdoor (must supply tent)
- A \$10, non-refundable late fee (separate check) currently dated only if submitting after May 1st, 2022.
- Please email pictures of selling items to expedite approval process to chautauqua.bazaar@gmail.com. By submitting pictures, you acknowledge that they may be used for advertising the Bazaar in newspapers, social media, etc., to help make the event successful for you and the Wythe Arts Council.
- Vendors will be notified of approval by email after application has been submitted.
- Please allow a few weeks to receive an email about your approval after turning in your application. Don't forget to include a proper email on the application.

Vendor Initial _____